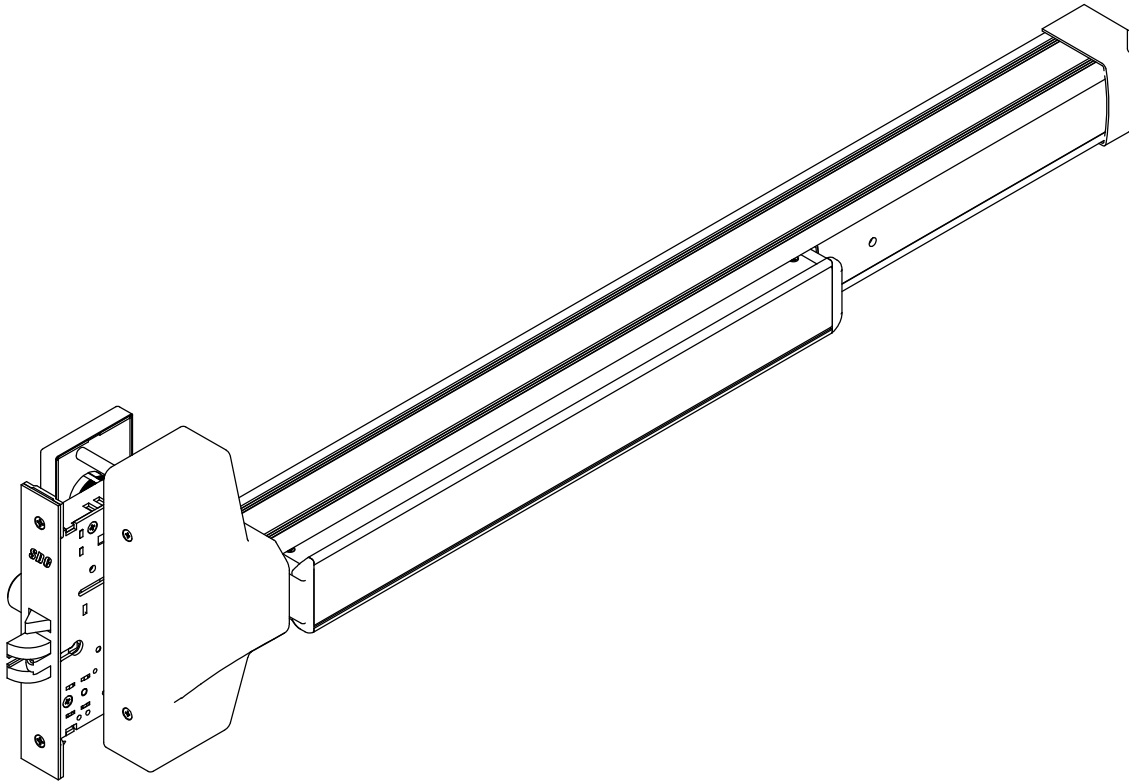




INSTALLATION INSTRUCTIONS

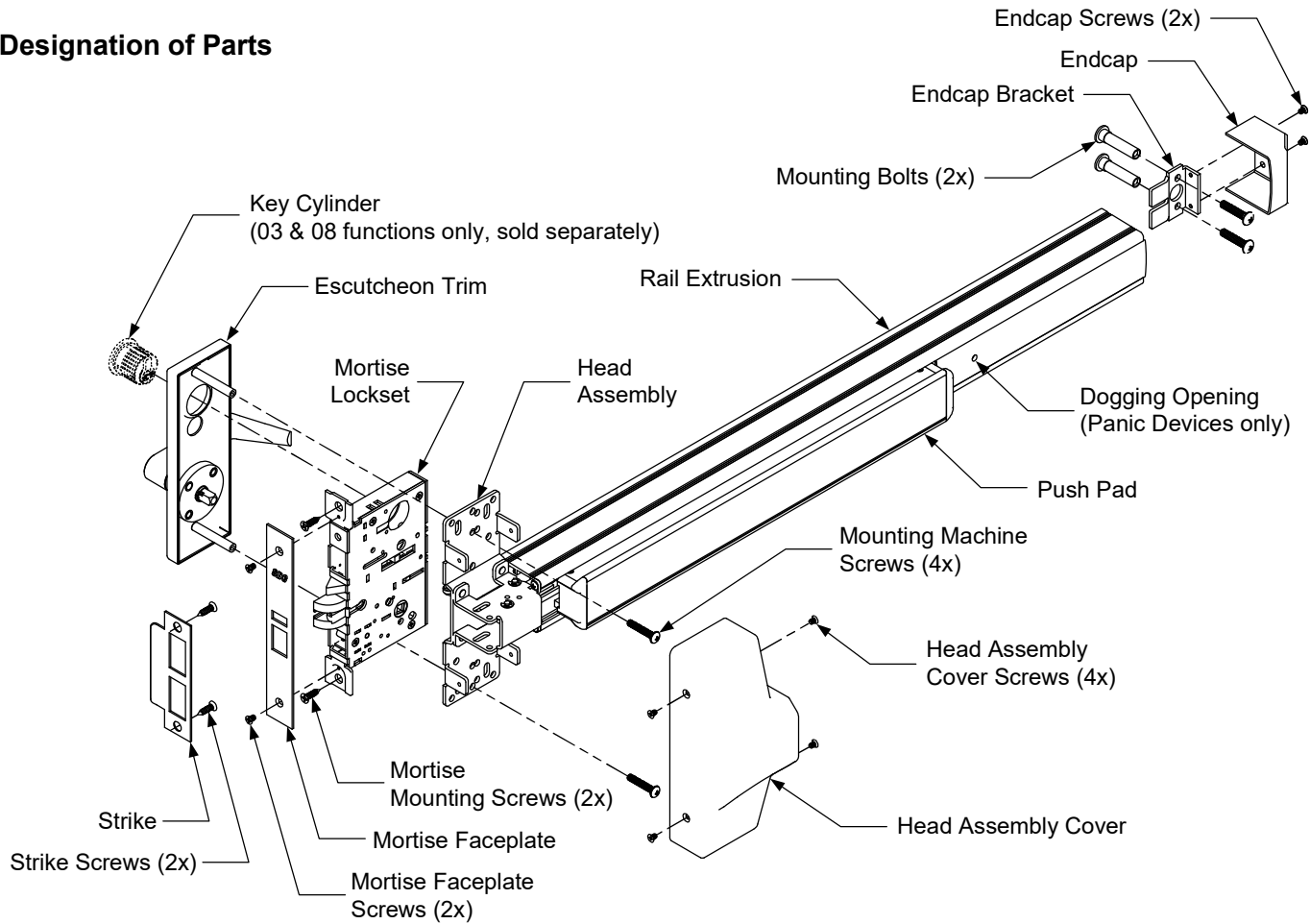
S6300 SERIES REVERSIBLE PANIC/FIRE EXIT MORTISE LOCK DEVICES



These instructions are presented in a step by step sequence.

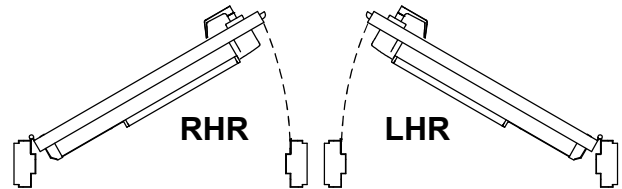
Please read the entire instruction before installation.

Designation of Parts



Verify Handing of Mortise Latchbolt

1. Make sure Mortise Latchbolt direction matches the door handing.
2. If the Latchbolt handing does not match the required handing, remove the Latchbolt Screw and flip the latch 180°. Reinstall Latchbolt Screw on opposite side.



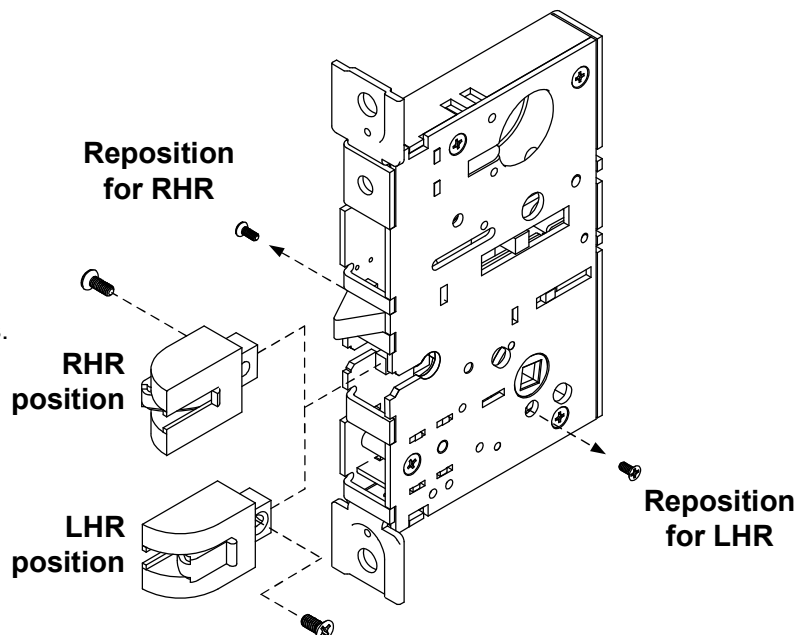
Reposition Mortise Hub Screw

When latch bolt handing is changed the Catch Screw also has to be moved to the opposite side of the exit device.

Note:

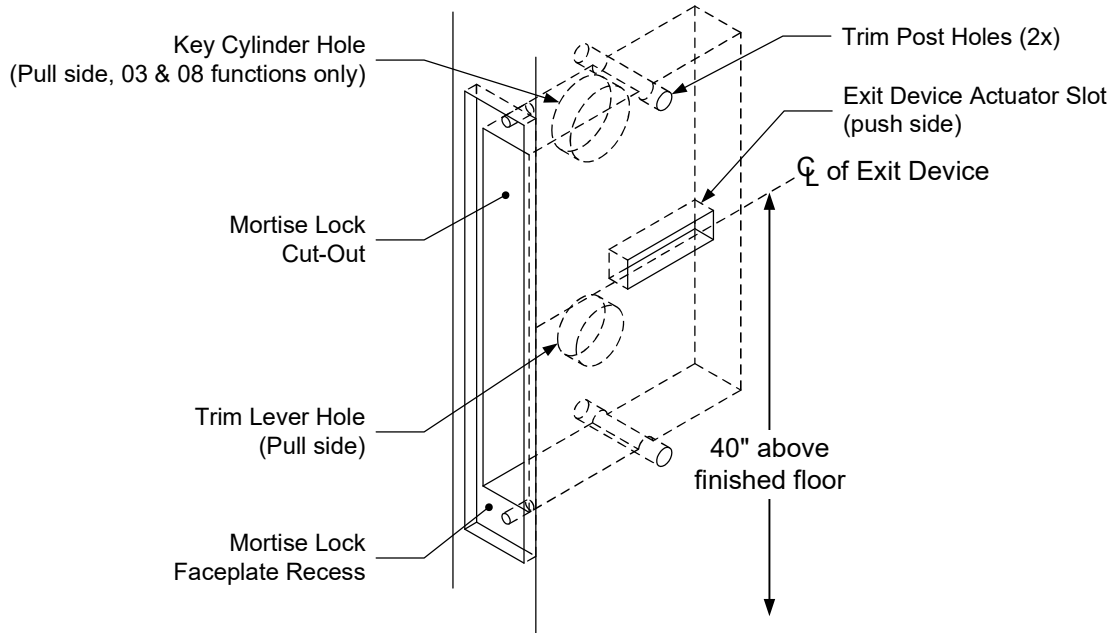
This model is available in (3) different lengths.
 36" = Approx. 33" for use on 3ft wide door openings.
 42" = Approx. 40" for use on 3-1/2ft wide door openings.
 48" = Approx. 44" for use on 4ft wide door openings.

- * Before installing verify that the correct device length is being used for the application.



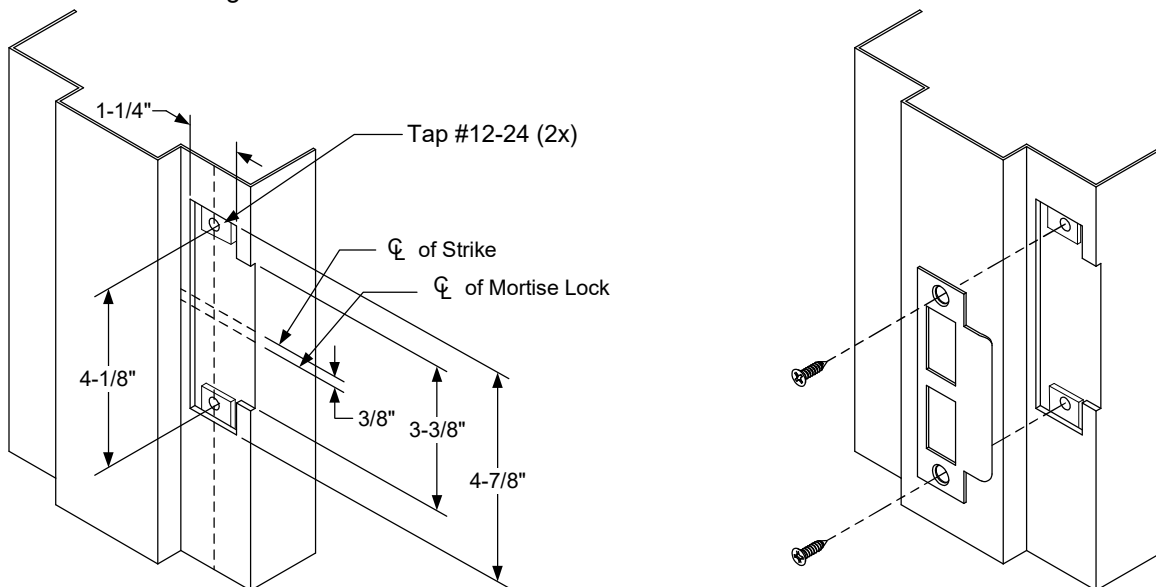
Prep Door for Installation

1. Draw a line across the door 40" above the finished floor to mark the horizontal center line of the exit device.
2. Mark door for your specific device and door setup per supplied Template. Make sure to use the correct side of Template per door handing.
3. Drill holes as marked on door.



Prep Frame for Installation & Install Strike

1. Use dimensions shown below to mark Frame.
2. Mark Frame for your specific device and door setup per supplied Template.
3. Drill holes as marked on Frame.
4. Install Strike in Frame using Strike Screws.

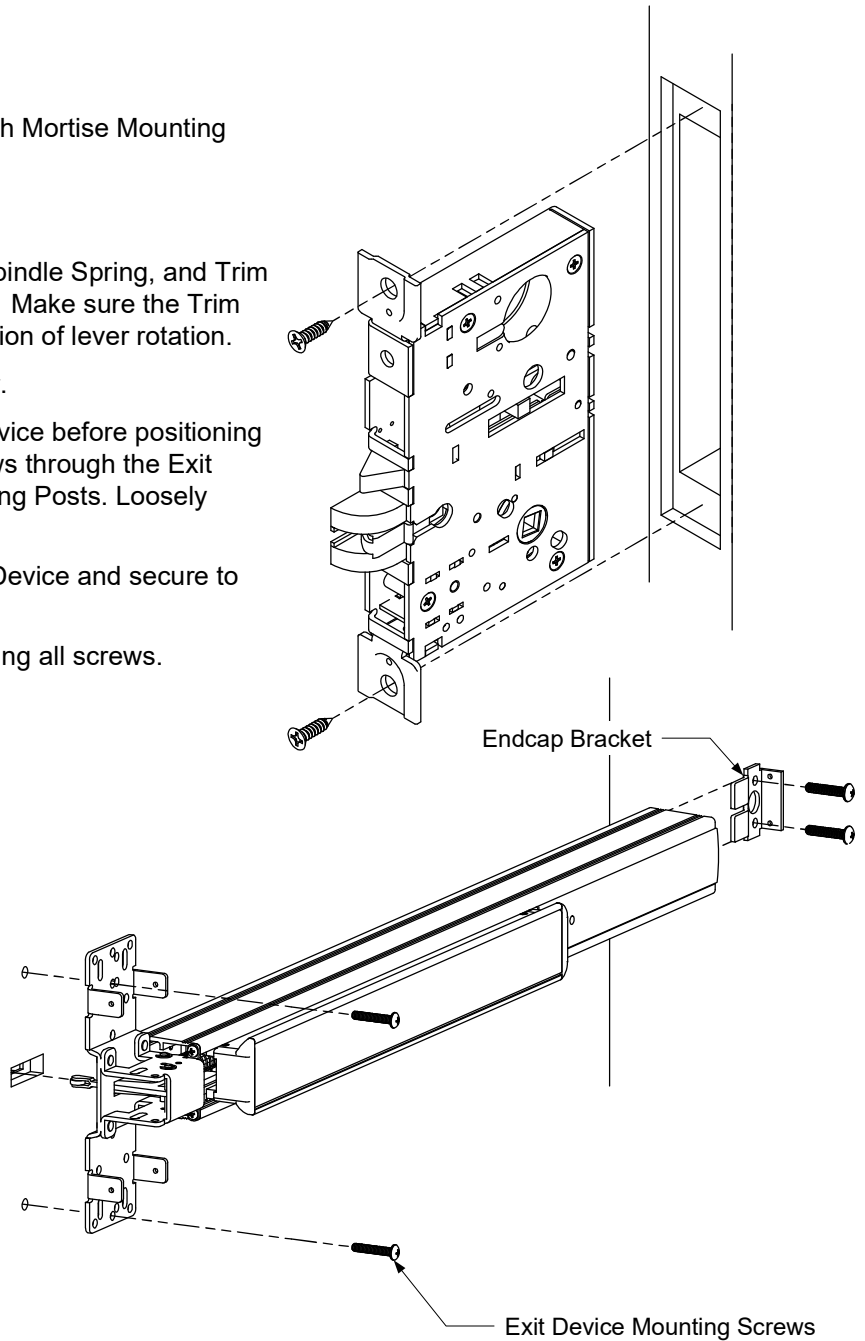
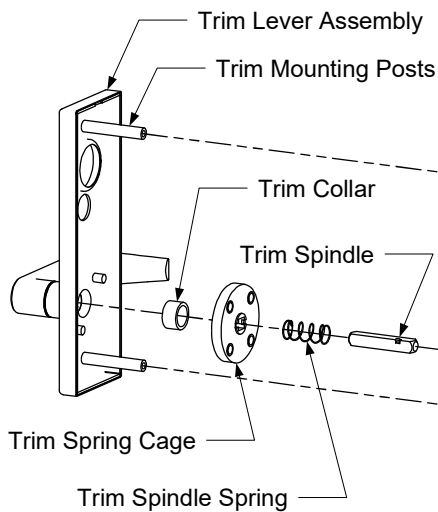


Install Mortise Lockset

Insert Mortise Lockcase into door and fasten with Mortise Mounting Screws.

Install Trim and Exit Device

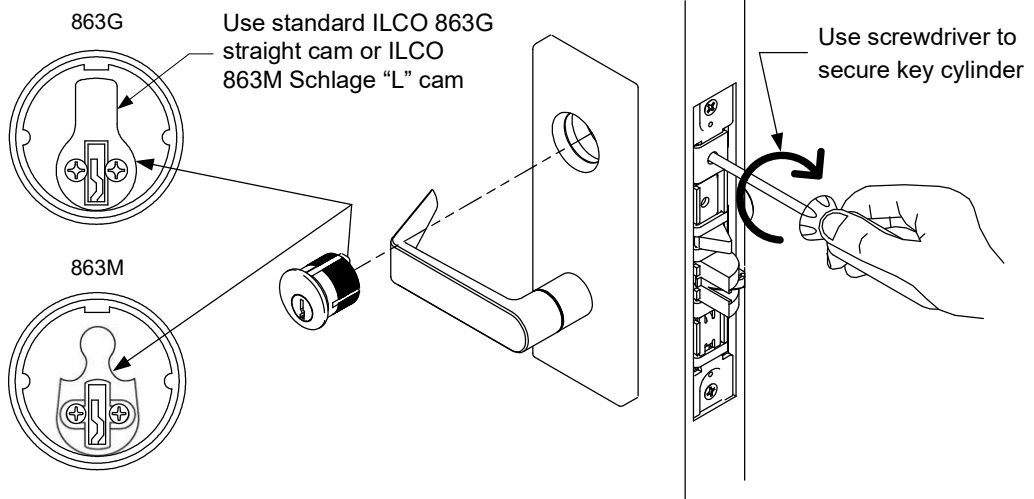
1. Insert Trim Collar, Trim Spring Cage, Trim Spindle Spring, and Trim Spindle into Trim Lever Assembly as shown. Make sure the Trim Spring Cage arrows are pointing in the direction of lever rotation.
2. Insert Trim Mounting Posts into holes in door.
3. Remove Head Assembly Cover from Exit Device before positioning onto door. Insert Exit Device Mounting Screws through the Exit Device Head Assembly and into Trim Mounting Posts. Loosely tighten screws.
4. Insert Endcap Bracket into back end of Exit Device and secure to door with Mounting Screws.
5. Make sure Exit Device is level before tightening all screws.



Install Key Cylinder – (Optional)

1. Screw Key Cylinder into threaded hole in Mortise Lockcase (Key Cylinder not supplied).
2. Tighten the set screw within Mortise Lockcase against Key Cylinder by turning clockwise as shown.

* Not required for Function 14



Test Operation and Install Covers

1. Test Push Pad & Trim operation depending on model function before installing covers:

a. **03 Function** (Inactive Trim, with Key Cylinder):

- *Inside:* Latch bolt is retracted by Push Pad.

- *Outside:* Latch bolt is retracted by Key.

b. **08 Function** (Lever Trim, with Key Cylinder):

- *Inside:* Latch bolt is retracted by Push Pad.

- *Outside:* Key unlocks Lever, Latch bolt is retracted by Lever.

c. **14 Function** (Lever Trim, without Key Cylinder):

- *Inside:* Latch bolt is retracted by Push Pad.

- *Outside:* Latch bolt retracted by Lever.

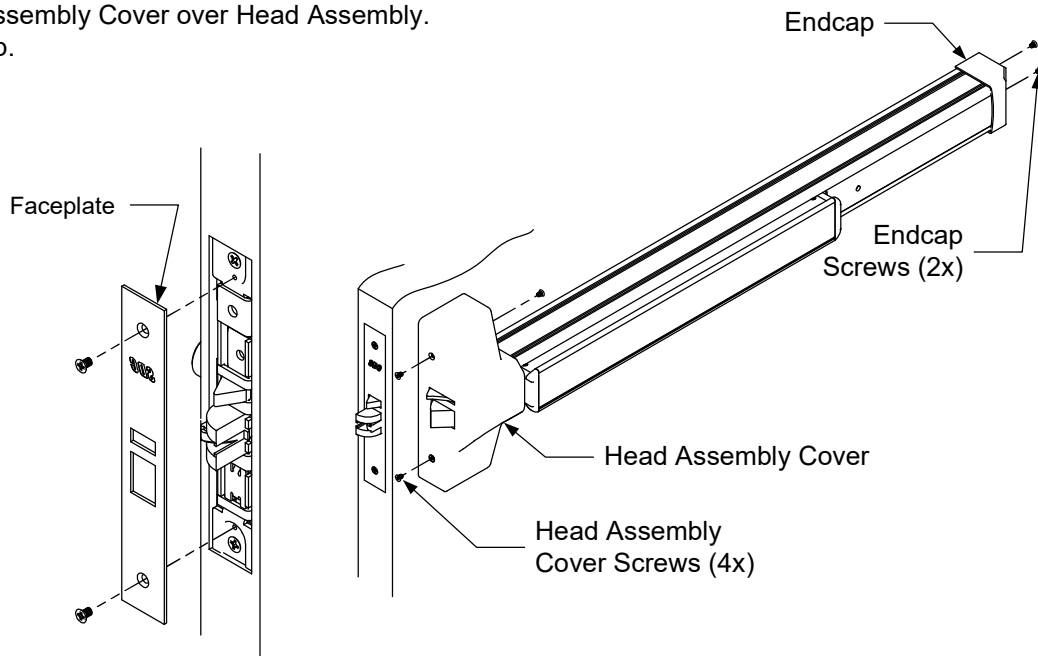
2. Test Dogging Function (Panic Devices only): See dogging description and chart below .

3. Verify Latch engagement with Strike. Adjust Strike if required.

4. Install Face Plate onto the Mortise Lockcase and fasten with supplied screws.

5. Install Head Assembly Cover over Head Assembly.

6. Install End Cap.

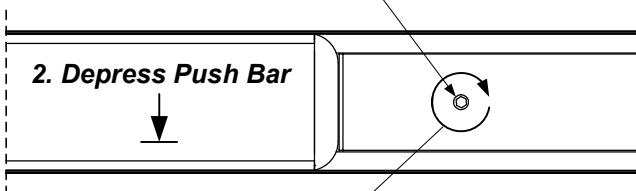


Mechanical Dogging Operation (Panic Devices only)

To increase the life of this device, dog device during high traffic periods of the day. See diagram below to operate Mechanical Dogging function.

Engage Dogging:

1. Insert Dogging Key

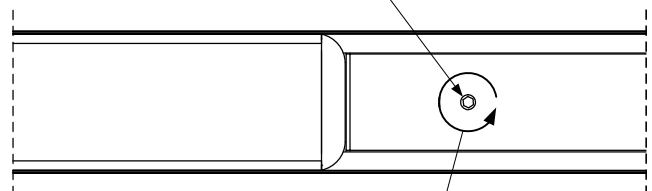


3. Rotate clockwise.

Push bar will remain depressed and latch will remain retracted.

Release Dogging:

1. Insert Dogging Key



2. Rotate counter-clockwise.

Push bar will return to the up position and the latch will project to lock the door.